

# Job Posting: Part-Time Editor (Podcast & Video Post-Production)

**Podio – Parksville, BC**

**\$20–25/hour | ~5 hours per week | Flexible | Mostly Remote**

## About the Role

Podio is a local podcast studio based in Parksville, BC, working with creators, businesses, and organizations to produce great audio and video content. We're looking for a part-time back-up editor to support our production workflow when needed.

## What You'll Do

- Post-produce video content for podcasts and related projects
- Step in as back-up editing and other post-production support as needed
- Occasionally work from our Parksville studio to learn and assist with in-studio equipment and workflows
- Collaborate with the Podio team to meet deadlines and maintain quality standards

## What We're Looking For

We're looking for someone with interest in podcasts, video storytelling, or digital media production. This role is ideal for someone who loves post-production and wants hands-on experience in podcast and digital media production in a real studio environment.

### Must Haves

You should be comfortable using one or more of the following:

- Adobe Premiere Pro
- DaVinci Resolve
- Final Cut Pro (Mac)

You don't need to be an expert in all of them, but you should have hands-on editing experience and be confident learning new workflows.

### Nice to Have

- Image editing skills (e.g., creating thumbnails)
- Willingness and ability to learn podcast platforms and tools (e.g., Riverside.fm)

- Familiarity with publishing content to YouTube

## **What We Offer**

- Flexible hours (approximately 5 hours per week)
- Mostly remote work, with optional in-studio time in Parksville
- A supportive, creative environment
- Real-world experience working with professional podcast and video content
- A great opportunity for someone building experience in editing, media production, or content creation

If you enjoy post-production, are detail-oriented, and want to grow your skills in podcast and video production, we'd love to hear from you.